**Village Bountiful, LLC**

**Board Meeting Minutes**

**Meeting Date:** Wednesday, August 12, 2020

**Meeting Location:** 1004 State Hwy 7, Suite A

**Present:**

 Board of Directors:

 Bobbie Armour, Interim President

 ~~Sherry Mott, Treasurer (Not Present)~~

 Jamie Berkeley-Hartjen, Secretary

 Dave Welch

 ~~Ed Frazier (Not Present)~~

 Lois Green

 Jakkie Bickos

**Old Business:**

A. Store Location -

 1. All items remaining in the store may be donated or sold. Jakkie will work on getting the items cleaned-out this week.

 2. County Code Enforcement met Board members at the site this past week. He had no requirements for modifications and said the location is fit to be used as-is.

 3. Bobbie suggested having volunteers meet to do a deep clean of the store. Jamie recommended contacting members who have indicated their willingness to volunteer. The clean-up session will be held on August 22.

 4. Jakkie Bickos provided a lease for the store for Board member review. It was decided that the term of the lease will begin on September 1. Electricity will be turned-over to Village Bountiful, LLC. Village Bountiful will also be responsible for providing oil to heat the space in the winter.

 5. Jamie provided a draft layout plan for the store. It was discussed and approved. Dave and Jakkie will work on building shelving this week. Jakkie suggested using a prefabricated countertop to quickly create an angled shelf with a lip.

 6. Jakkie has set up the Point of Sale system along with a Google Voice phone number. Information on the email account, POS system account and wifi login was provided to the Board.

B. Store Manager -

 1. There have been 2 applications submitted for the store manager position. Bobbie, Jamie, and Jakkie will form the interview committee to interview the candidates and make a recommendation to the Board. Interviews will happen in the coming week if at all possible.

C. Insurance -

 1. Jakkie has asked for a second insurance quote but has not yet received it.

**New Business:**

A. Jakkie has done research on permit/licensing requirements for sale of specific food and provided information to the Board. Lois suggested all information be verified with the Department of Agriculture and Markets.

B. Ed has built a sandwich Board for use by the Store. Lois will order lettering and get a sign to place by the road ready ASAP. It was proposed that the sign read: "Market Opening Soon" with the new phone number where someone can leave a message.

C. We have been requested to provide and interview to The Daily Star. Jakkie will contact them.

D. The Board will meet again in 1 weeks on Thursday, August 20 at the store location.

Submitted on Thursday, August 20, 2020

Signed Jamie Berkeley-Hartjen, Secretary

info@villagebountiful.com

PO Box 191, Unadilla NY 13849